

South Coast Insurance Brokers



Professional Advice • Personal Service

Car Accident Guide

Ensure Your Safety

1. Move your vehicle off the road, turn on the hazard lights and turn the ignition off
2. **Call 000** in case of injury or hazard

Collect Information

1. Ask the other driver for their details (by law, they must provide them to you)
2. Record basic accident details; and take photos of the accident scene
3. Report to the police any driver who refuses to provide their details
4. **WARNING:** Do not admit fault for the accident or accept liability, even if you believe you are responsible, as this may prejudice your insurer.

Organise a Tow Truck

1. If your car is undriveable, call your preferred repairer or call us on (08) 9841 4155
2. **Main Roads WA** can assist on freeways and major roads in metropolitan areas: **138 138**
3. Remove any valuables from your car before it is towed away
4. **WARNING:** You do not have to accept the first tow truck that arrives on scene. Always check their towing and storage fees, and avoid your vehicle being taken to a holding yard.

Other Driver

Name: _____

Phone: _____

Email: _____

Address: _____

Driver's licence number: _____

Sometimes the vehicle owner might be different from the driver. If so, also collect –

Owner's Name: _____

Owner's Phone: _____

Owner's Email: _____

Owner's Address: _____

Other Vehicle

Registration Number: _____

Make and Model: _____

Insurer: _____

Accident Details

Date and Time: _____

Location: _____

Nearest cross street: _____

Police Report Number: _____

Witness Name: _____

Witness Phone: _____

Accident Description

Description of Accident: _____

Diagram: On the back of this page, draw a diagram showing the road and intersection if applicable, identifying your vehicle and the other vehicle, indicate the direction each vehicle was heading, and any other traffic signals, persons or factors.

Take Photos (if safe to do so)

1. Step back and take wide shots of the broader accident scene
2. Move closer and take close up images of the damage to the other vehicle

Tow Truck Details

Company Name: _____

Phone: _____

Address where your vehicle is being towed to: _____

WARNING: Be cautious of the fees if your vehicle is being taken to a holding yard. Ideally, have your vehicle towed to your home or preferred repairer.

Make a Claim

We'll assist you to lodge a claim with your insurer and take you through the next steps. Call us on **(08) 9841 4155** or email **claims@scibwa.com.au**